

Home and School Meeting Minutes - August 2, 2016

MISSION STATEMENT: St. Charles Parish School in Hartland, Wisconsin nourishes and grows a vibrant Catholic community committed to innovation, responsiveness and compassion as it prepares and challenges students in their intellectual, spiritual and moral lives.

In Attendance: Christina H., Erin P., Sharon F., Laura A., Robin T., Wendy C., Liz M., Mary-Ellen K.

Opening Prayer: All

Minutes from previous meeting: Approved

Financials (*Robin/Christina*):

- Scrip profit was \$2393 over \$13000 budget for 2015/16; budget for 2016/17 is \$14000
- Scrip/volunteer hours that were billed out over summer will be reported with 2016/17 financials

School Commission Updates (*Christina/Laura*):

- No July meeting; next meeting on 8/16 or 8/23
- New members this year include Julie Kirby (policy review), Dave Burns (finance), and Bernadette Mesenbrink (finance)

Fundraising (*Robin*):

- Communications- would like to develop a "Did you know" flyer for various fundraising and how it works, can be included with new family info and available at parent nights, etc.
- Christy Cochran will be taking over box tops and soup labels
- Scrip sales
 - Will continue with sales Thursdays after school
 - Need to have additional on hand around Christmas
 - Discuss with Jill B. that we would like Scrip at Meet & Greet, as well as both parent nights
- Amazon Smile
 - Looking at how to promote more, include that Amazon GC are available on Scrip Now
 - Still waiting to get final contribution number from 2015/16 year
- Dress Down Pass Sale
 - Beth Bergman continuing with sale, but one week earlier this year
 - Will have forms available to fill out on parent night, but distribution not until Oct. 1
- Magazine Drive
 - Looking for a new coordinator
 - Will include how it benefits the school on the fundraising did you know
 - Publicize that it includes online subscriptions

Communications (Christina):

- Will plan to send 1st Home and School newsletter at the end of October (end of 1st quarter)

Calendar (Robin):

- Need to finalize dates for Endter's nite out
- Parade is July 25, 2017
- Remainder of calendar up to date

Social & Relationship Building (Erin P.):

- Trivia Night planning on track, will have flyer from last year updated to distribute
- Movie nights are set for the year
- Erin will run 1st day of school parent coffee social under this group (rather than hospitality)

Enrichment (Sharon F.):

- August 10 – Day for girls ages 6-12 will be from 10-2; Sharon will buy the lunch items
- Monthly girls groups with Schoenstatt
 - Will run Sept-May on the 3rd Wed. (Dec & April will be 2nd Wed.)
 - Plan to charge \$25/girl for the year and make donation to Schoenstatt
- 'Effective Parenting' talk set for Oct 18 630-8p (added to calendar)
- '5 Love Languages' talk will be Feb 11 (added to calendar)

Community and School Services (Robin):

- Uniform sale is set 8/12-21 in Borromeo room; would need to move if event needed in Borromeo room

Community and School Relations (Wendy C.):

- Ice Cream Social – All set, working to keep cost down, will have totes with info for new families
- Buddy Families – Have already been assigned and many have already made contact with new families
- Meet & Greet and Parent Info Night- Will have a table with spirit wear, laptop to sign up volunteers
- Soles Walk - Committee is Jenny Burns, Heather Kuss, & Ann Pardee
 - Have many ideas already planned for fundraising
 - Will need an incidental budget (out of Soles profits vs. marketing budget)
- All staff Breakfast – August 25
 - School – will provide juices and baked goods
 - Parish - will provide egg bakes and coffee
 - Need 1 volunteer to help in the AM
- 1st Day teacher breakfast
 - Hospitality group will handle
- Teacher gifts – Wendy will do; has 4 months where teacher gifts will be done

- Room Parents - Look at how to ensure there is equity between classes with buying gifts for Christmas, End of year and/or Birthdays

Volunteering (*Mary Ellen*):

- Requirement will remain 40hrs/family
- VP of Community & School Service Posted (previously Renee Horning)
 - Need to decide if we want to continue with this positions or not, all groups that it oversees have chairs.
- Finalizing Sign-Up genius, will not publicize it is up until school forms go out on Aug 8.

Next meeting September 6th, 2016 at 6:30pm in the science room.

Everyone is Welcome!!