

**ST. CHARLES SCHOOL COMMITTEE
MEETING MINUTES
December 16, 2008 7:00**

ATTENDEES:

Committee Members: Doug Dunlop, Renee Horning, Rick Olejnik, Paul Prah, Kristine Roznowski, Teri Sippel Schmidt, Paul Steiner, Margaret Wieland,

Guests: Debbie Birch, Lynn Rose

MEMBERS EXCUSED: Jennifer Adams, Mary Beth Yeager, Jim Dunn

1. Opening Prayer/Quote

Opening prayer delivered by Rick Olejnik.

2. Approval of October minutes

Paul Prah made a motion to approve the November 2008 minutes.
Rick Olejnik seconded the motion. The minutes were approved.

3. Open Floor Parish/School Families

Debbie Birch gave an update on the Kindergarten curriculum and the changes to classroom over the last few years. Biggest changes have been in the language arts, phonics, reading and writing workshop programs.

4. Principal Report/Doug Dunlop

- a. Christmas Program was a success.
- b. Advent Service Planned for December 19th at 9:15
- c. Spirit Party that afternoon for grades K5-5 and Middle School students to deliver Christmas items to local assisted living home.
- d. Technology support contract signed with ETA in Hartland for support and preventative maintenance of the technology lab.

5. Parish Council/Margaret Wieland

November Parish Minutes were reviewed.

4. Committee Reports-Finance

- a. Finance/Paul Prah – no report
- b. Alliance – no report
- c. Athletics –no report
- d. Home and School/Kristine Roznowski
 - i. Auction Update
 - ii. Discussion of compiling a list our donors so they are not overused.

- 5. Paving the Way/Rick Olejnik, Jennifer Adams, Doug Dunlop, Mary Beth Yeager**
 - a. Met with consultant to compile SWAT analysis. Discussions continue to be positive especially regarding a marketing presence of “Lake Country Catholic Schools”.
 - b. Next cluster meeting set for January.

- 6. School Committee Marketing**
 - a. Catholic School’s flyer reviewed. Catholic School’s Week line-up discussed.
 - b. Yard Signs are in and distribution discussed.
 - c. Movie Night discussed for 3rd Quarter.
 - d. Love and Logic Workshop discussed. Collaboration with cluster schools will be explored.
 - e. Open House planning is beginning.

- 7. Closing Prayer**

Closing prayer delivered by Rick Olejnik.

The next meeting will be held on January 20th at 7:00pm in the school library.

RESPECTFULLY SUBMITTED:

Margaret Wieland, Secretary
ST. CHARLES SCHOOL COMMITTEE