

## **Home and School Minutes – December 6, 2011**

**In Attendance:** Jane W., Chris R., Lisa M., Pam G., Mary T., Laura Z., Dan H.

**Opening Prayer:** all

**Minutes from Previous Meeting (November 1, 2011):** Approved

**Newsletter plan** – Discussed Home and School Newsletter and will send the next letter out the first week of January 2012.

### **School Committee**

1. School Funding letters went out last month. Goal is to raise \$45,000, currently at \$13,500.
2. Catholic Schools Week January 29<sup>th</sup> - February 4<sup>th</sup>. There will be no dance this year but a movie night instead. Will be collecting for the Food Pantry this year vs. Military as we have in the past.
3. Received a positive response in regards to the needs for expansion at the school due to continued increases in enrollment.

### **Volunteer Update**

1. Breakfast with Santa – no chair for next year. Need chair or the event will be cancelled for 2012.
2. Auction – Renee and Amy's last year. Need chair for the next school year.
3. Continue to advertise for co-president. Jane will continue in position until a volunteer steps up.
4. Still would like more parent advisors to participate in meetings. We had a couple at the meeting this month but would always like to see more parent involvement.
5. Still short on hot lunch help.
6. Book fair – Friday February 4<sup>th</sup> – need volunteers
7. Fish Fry Fridays – dates to come. Letter to go out in January with the dates and which grades are to sponsor each, similar to how it was organized last year.
8. Spirit Wear – need volunteer

### **Hospitality**

1. Christmas Concert. Mr. Halstead to discuss with Mary.

### **Fundraising**

1. Auction (Amy and Renee) – 3/24/2012. Will not be using dress down passes as an incentive to sell raffle tickets.
2. Magazine Drive (Kelly) – Ad on website. Encourage ongoing promotion. Sending out another e-mail with specific instructions to encourage more sales.
3. Carnival/Fallfest (Jane) – The carnival went well and raised nearly \$4,500. Already have plans started for next year. Have already had contact with the carnival company in regards to next years event.

4. Scrap booking (Mary) – Planned for 1/13 and 1/14, 2/10 and 2/11. Still need waiting for final results on October event.
5. Breakfast with Santa – Scheduled for 12/10/2011.
6. Moonlight Tasting – Scheduled for 11/12/2011. Had 90 registrations which exceeded our goal of 75. Event was successful and generated about \$2,000 above last year's event.
7. Catholic school's week dance - cancelled
8. Movie night: Next event 2/4/2012. 79 attendees at the November 18<sup>th</sup> showing.
9. Packer Chili cook-off – Went very well, had some positive responses. This is the 3<sup>rd</sup> year of the event and made about \$700 which was more than last year's event.
10. Country Springs – 174 passes left. Sold about 100 this past month. Passes are located in the Parish office. Still considering an all school event on an early release day. Country Spring's not flexible with holding passes open for the school.
11. Dress Down Passes – Final numbers to come on September sales. Next event scheduled for January 2012.
12. Scrip: Currently at \$4,666 or 44.4% of goal as of the beginning of December. Need to be at \$5,250 by the end of December to be on target. Will begin announcing at services that SCRIPT is available after mass. Will be selling at Breakfast with Santa. Profits have been running about \$300/week.
13. Box tops and milk caps – about \$950 expected Nov and Dec. plus \$1,117.80 in March.
14. Volunteer hour pay out – plan collection through TADS for those that wish to be billed for non-volunteer hours. Will be tracking hours for volunteers. Simplified the volunteer form and it is available on the school website.
15. Fish Fry – Still need volunteers for next year to run program. Looking at having separate coordinator to break up the responsibilities between purchasing and another to organize the events.
16. Spirit Wear - need coordinator.

#### **Old Business:**

1. Culvers Fundraiser follow up. No need to do anything – just promote – should say you are with St. Charles. Offer 10% of the sales. Will try to schedule for Tuesday – November 22nd. Only offer on Mondays or Tuesdays.

#### **New Business**

1. Teacher's gifts: Piggly Wiggly hams or steaks with \$20 max. Lisa M. to organize and distribute in the next week.

**Next meeting 1/3/2012 at 6:30 in the Science Room**