

MINUTES

St. Charles School Committee

June 21, 2011

Meeting Logistics

Chair: John Grogan
Co-Chair:
Time: 6:30-8:30 PM

Date: 06/21/2011

Location: Middle School Science Lab

Attendance

Committee Members:		Administration:		Guests:	
Name		Name		Name	
Lisa Caputa	X	Michael Halstead	X	Jane Walloch	
Cindy Gardner	X	Father Ken		Julie Murphy	X
Amy Marshall	X			Chris Gigot	X
Ashley Lillesand	X				
Dan Plas					
Sara Ladish					
Tammy Clendenning					

Topic	Discussion	Recommendations/Follow-up
OPENING PRAYER	John Grogan	
MINUTES: May 2011	Not yet available	Tabled until next meeting
OLD BUSINESS:		
	NA	
PRINCIPAL REPORT: Mr. Mike Halstead		
Enrollment Update	<ul style="list-style-type: none"> • Total enrollment for 2011-2012 is not 211. This time last year we were at 175. • 4K am class is full • 4K pm class has not attracted as many students as we had hoped. We may not be able to offer the 4K pm class unless enrollment changes quickly • 6th grade class is near capacity • 3rd grade class is all boys – Multiple ideas to attract girls into this class were discussed 	<ul style="list-style-type: none"> • Follow up with families showing interest in 4K pm • Market Saint Charles School to parish families with 3rd grade girls. Personal outreach to families that had previously shown interest in the school
IMC	<ul style="list-style-type: none"> • Construction delayed due to slow bidding process and unexpectedly high bids. IMC committee is working diligently to bring costs in line and coordinate contractors. At this time project completion is estimated at only one week behind schedule. • Project will include upgrades to all computers, a mobile computer lab, and extra large widescreen smart board, as well as new headsets. 	<ul style="list-style-type: none"> • The school committee expresses their utmost appreciation for the work that the IMC committee is doing.
Tot Lot	<ul style="list-style-type: none"> • Approval process from the Village of Hartland has been slower than expected. Anticipate approval at next meeting July 18th. 	

Other	<ul style="list-style-type: none"> • WORLD LANGUAGE COORDINATOR – Position filled by Lynn Rose. Lynn has a strong background in technical applications and networking making her a good choice to facilitate this program. • MIDDLE SCHOOL RELIGION TEACHER - Colleen Rooney was hired to fill this half time position. Colleen is currently an assistant in the Office of Student Development at DSHA. She is a certified teacher prior experience in St. Louis and Caledonia. She has also worked as a Youth Minister. • ACADEMIC SUPPORT TEACHER – Position is not yet filled. After the first round of interviews the position was offered to an exceptional candidate who unfortunately took a position elsewhere. The position has been reposted. 	
PARISH COUNCIL UPDATE:		
	<ul style="list-style-type: none"> • None. Rick Olejnik had been our representative to Parish Council. We will need a new representative 	<ul style="list-style-type: none"> • Discuss at next meeting
COMMITTEE REPORTS:		
Finance: Lisa Caputa	NA	
Policy: Cindy Gardner	<ul style="list-style-type: none"> • The policy hand book will be reviewed over the course of the next year. Cindy and Tammy will coordinate this effort. 	
Home&School: Jane Walloch	NA	
Marketing: Dan Plas	NA	

NEW BUSINESS:		
Parade	Anticipate a good turn out – Praying for good weather.	
Board Positions 2011-2012	Tabled until next meeting	
NEXT MEETING	8-3-2011	
CLOSING PRAYER	John Grogan	