

St. Charles School Committee
Meeting Minutes
January 21, 2010 6:30 p.m.

ATTENDEES:

Lisa Caputa, Cindy Gardner, John Grogan, Mike Halstead, Renee Horning, Rick Olejnik, Kristine Roznowski, Teri Sippel Schmidt, Mary Beth Yeager

Guests: Pat Gross, Lynn Rose, Sue Ulrich

Members Excused: Amy Marshall

Opening Prayer/Quote

Delivered by Mike Halstead

1. Approval of December Minutes

Kristine Roznowski

2. Teacher/Staff Presentation

Ms. Carla Ritzman - Fifth Grade Teacher

- Ms. Ritzman gave an overview of the DRIVE program which started January 20. This is a program designed to provide fifth grade students with information and tools they need to stay drug and violence free. This program will be held for nine sessions from 9:30-10:30 a.m. on Wednesdays. Parents are welcome. Ms. Ritzman was excited about DRIVE.
- A SMART Board will be purchased for the fifth grade classroom. Purchase date possibly in March.

3. Principal Report

Mike Halstead

- 2010-11 Preliminary Budget Development Assumption Review: 3% Salary Increase, Parish Staff Discounts, 3% Tuition Increase, Non-Parishioner Tuition Decrease, Expanded Kindergarten Options, Health Room Aide 2.5 hrs/day, Art Teacher .5 FTE, Kindergarten Teacher 1.0 FTE, Possible Foreign Language Expansion, Initiation of Annual School Development Fund ~ Parish Council was supportive.
- Haiti Relief Effort: The goal for the school was set at \$350. The St. Charles school children raised \$1,200.

4. New Business - Open Floor Parish/School Families

- Admission Policy Revision: Mr. Mike Halstead presented a Policy Change Proposal regarding Admission/Registration. A final draft to be presented next month.
Mike will inform changes per his discretion through the St. Charles School Newsletter.
- Steiner Benefit Dinner: Tickets to be sold following all masses starting Saturday, January 23. The Steiner Dinner will be held Saturday, February 20 at 4:00 p.m. There will be dinner, games, raffle and music. The Lake Country Reporter will do an article on the Steiner Family.

5. Parish Council Report/Fr. Ken Update

Reported:

- Student Ambassadors: Meeting February 3.
- Logos/Taglines: Mr. Doug Deets, a parish member, did workshop exercises with Parish Council Members.
- Annual School Development Fund: The fund was presented to Parish Council. Parish Council gave their support for the fund.

6. Committee Reports

Administration/Finance:

- Covered during Principal Report

Home and School: Sue Ulrich

- Fund Raising Summit coming in spring.
- Home and School is promoting that families use more Scrip.
- Minimize fund raisers.
- At this time there is no update on a new Home and School Treasurer.

7. St. Charles School Marketing

Catholic Schools Week Planning: Mary Beth Yeager

- Post Cards to go out by January 22 or 23rd.
- 3,000. addresses were purchased...Delafield, Hartland, Pewaukee

- Budget was 1,300. ~ as of this meeting stayed within budget.
- Seventy orders for the St. Charles red t-shirts were placed.
- Home and School to coordinate Potluck Dinner.
- Catholic Schools Week to conclude with the Family Dance.
- Next meeting for Catholic Schools Week Committee to be held Monday, January 25.

8. Closing Prayer/Quote

Prayer read by School Committee Group titled ~
Prayer for God's Blessing on Our Service

The next meeting will be held in February.

Submitted By: Kristine Roznowski
St. Charles School Committee